

# LUBECK

## Public Service District

P.O. Box 700, Washington, West Virginia 26181-0700

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### DISCONTINUED CUSTOMER POLICY

July 23, 2009

It shall be the policy of the District that when a customer discontinues water and/or sewer service and fails to pay their bill, the account shall:

1. This policy is a confirmation of the District's past unwritten policy.
2. Be assessed a \$5.00 administrative fee for sending of certified letters, filing with bill collectors, etc.
3. Be assessed an interest rate of 6% per annum from the date of discontinuance until the bill is paid in full. This amount will not be shown on the account.

Approved 7/23/09