

LUBECK

Public Service District

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Requirements for obtaining a water tap:

1. If the property is located next to the water main then you are fine, if not, then you need to obtain easements from the property owners between you and the water main. This easement must either be a surveyed easement or a plat attached to the easement with distances clearly marked on the plat and the width of the easement marked. Another way to not be required to do this is to describe the easement as a certain number of feet along one side of the property line of the person giving the easement.
2. You need a plot plan of your property showing the general location of the home on the property. Home can be drawn onto the plot map. Owner will need to be able to show the service personnel the corner markers of your property.
3. If the new customer is not on the central sewer system, then they will need to provide a copy of their sewer permit for the home if it was built after January 1, 1972.
4. Tap fee is \$500 in either cash, check or money order.
5. There will be a security deposit charged for all new customers. The amount depends upon the services available.
6. When the customer signs up, they need to bring in a photo ID.
7. The District is now required by the federal government to do a security background check for identity theft reasons.
8. Before, recording the easement and when trying to come up with a location for the easement, call the District and meet with us so we can make sure that the location of the easement works with where we can place the water tap. This also gives us the ability to look at the proposed easement and plat to make sure it is what is needed by us.